



Members of staff responsible: Katy Jackson and Kerri Clark

Date policy written: September 2022

Date to be reviewed: September 2025

Linked Policies: Presentation Policy, English Policy

PROGRESSSION

Reception

- Children to be taught how to form a letter in print.
- Joins to be introduced by adults for digraphs only.
- Displays (including alphabet) are in print.

Year 1

- Children to be taught to form a letter in print with a lead out if it ends on the line.
- Joins to be modelled for digraphs by classroom adults. Children encouraged to copy.
- In T5 and 6 (or earlier), if the children are physically ready, they will be taught to join letters. This may only be a select few.
- Displays (including alphabet) are in print.

Year 2

- Throughout Year 2, when the children are physically ready, they will be taught to join letters.
- By the end of Year 2, most if not all are using the correct joins throughout their writing.
- Displays are in a cursive font.

KS2

- Children are using the correct joins throughout all of their writing.
- Displays are in a cursive font.

Any labels which are stuck in books will model the quality of presentation expected of pupils in each year.

Teachers will use handwriting which models the school handwriting policy when writing comments, providing guidance for improvement and developmental marking.

For any child typing within lessons, the expectation is they will use Century Gothic font and font size 11. There may be exceptions to this when presenting work or creating a PowerPoint or similar. This will be at the teacher's discretion.



Print:

f x g j y b p s v w o

With a lead out:

f x g j y b p s
v w o

With a lead in and out:

f x g j y b p s
v w o